



Course Booking Form 2015

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If you have queries please do not hesitate to contact us, or visit the office between 9:30–16:30, weekdays and weekends.

Berkshire Sail Training

Name of course participant			
Name of parent or guardian if participant is under 18			
Address			
Telephone			
Email			
Sign up for newsletters?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
If under 16, name of the person collecting you			
Emergency contact name and number			
Sex	Male <input type="checkbox"/>	Female <input type="checkbox"/>	Date of birth & age
Previous experience			
Office use only	Ack	Awarded	Computer

Course details				
Date		Activity		Stage/level
Date		Activity		Stage/level
Date		Activity		Stage/level
Date		Activity		Stage/level
Can you swim?	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
Medical treatment being received or special needs				

Declaration

I declare that to the best of my knowledge I do not/my child does not suffer from a disability, epilepsy, giddy spells, asthma, diabetes, angina or other heart condition, and I am fit to take part in the course. None of these conditions debars anyone from participating in a course, but we do require prior knowledge.

I agree to members of staff giving permission for my child to receive medical treatment in an emergency. Yes No

Data protection: the above information will be kept on computer file to aid administration and will be used solely for BST purposes, but for some courses it is necessary to register these details online with the RYA to be able to issue certificates. I enclose a cheque/cash for £_____ (or have paid via PayPal) for the course and have read and agree to the booking conditions.

In the event of any query on the above declaration, please contact the principal.

Signed _____ Date _____

Parent or guardian if under 18 _____



Important notes and booking conditions

1. Applications

Please send applications as soon as possible on this booking provided. Many of the courses have limited numbers, so you are advised to check availability prior to booking.

2. Cancellations

In the event of the applicant cancelling a booking and the cancellation being received by the centre 21 days or more prior to the commencement of the course, the centre will refund the fee paid less £25. If the centre receives cancellation less than 21 days prior to the commencement of the course, it is regretted that no refund can be made. Occasionally there are insufficient bookings to make a course viable. In such a rare eventuality the centre reserves the right to cancel the course, and will offer the client an alternative course if at all possible, or will make a full refund of the monies paid, at the client's choice. Courses will not be cancelled less than 3 days prior to the commencement of the course. We may request that a participant who does not meet the course criteria to withdraw or transfer to another course.

3. Refunds

It is regretted that it is not possible to refund course fees either in part or full if the student does not attend or complete a course. Please note that a course will not be cancelled by us for any reason other than in accordance with item 2 above.

4. Physical fitness

Many of our courses are physically demanding and you should ensure that you have an adequate level of fitness for the activity to be undertaken. If you have a medical condition, e.g. epilepsy, heart condition, etc you are strongly advised to check with both your doctor and the centre before booking. Should you suffer from any disability, you are required to disclose its nature with your application. This will NOT disqualify participation. This information will be used to modify the programme and staffing levels as appropriate.

5. Photographic equipment

No photographic or recording equipment of any description is allowed in the changing rooms. This includes mobile phones with cameras. Photographs/videos of my children or myself may be taken whilst involved in the activities at the centre. These may be used in future brochures, posters or on the centre's website or our Facebook page or for coaching.

6. Fees

Fees are payable in full prior to the start of the course. The course fees may be subject to change.

7. Playground equipment

BSC playground equipment is only available to course members when supervised by their parent.

8. Joining instructions

Full joining instructions and a clothing list will be sent upon receipt of the payment and booking form. If you have any further queries, please do not hesitate to telephone the centre.

9. Insurance

Neither the centre, nor its instructors, can accept responsibility for any loss or damage to course member's property. Persons attending the courses do so at their own risk, and are advised to take out insurance to cover personal accidents.

10. Parents

Parents are reminded that all children under 18 years old are to be delivered and collected within 15 minutes of the scheduled times of the course they are attending. That all children under 16 years old must be signed in and out by their parent or other responsible adult at all times the child is removed from the course e.g. lunch time.

11. Weather

On all youth sailing courses, as an alternative on days when there is little or no wind, or too much wind, other activities maybe offered.